

# Colgate Financial Aid Portal

## Consent to Release Instructions

To provide consent to release your financial aid information to a third party, such as a parent, scholarship agency, or Colgate department, there are 3 forms available.

1. Consent to Release Financial Aid Information
2. Consent to Release Aid Status to Colgate Departments
3. Consent to Release Aid Status to Outside Agency

Students will need to complete the applicable “Consent to Release” form to give the Office of Financial Aid authorization to discuss details of a student’s financial aid information to a third party beyond the student themselves.

First, log-in to the student Financial Aid [Portal](#). Make sure you have the 2024/2025 award year select at the top right corner. Go to the Supplemental Forms page by selecting it from the Menu in the top left corner:

**Current Award Year:** 2024/2025 **Log Out** **Help**

Home  
Documents & Messages  
Financial Aid Summary  
Pending Aid Offered  
**Supplemental Forms**

**WELCOME ANDREW**  
**Colgate University Financial Aid Portal**

**2024-2025 Incoming/Newly Enrolled Students:**

- Please complete the [FAFSA](#) by May 15, 2024.
- Additional information and instructions on how to finalize financial aid will be sent in May.
- Your financial aid summary will be available to view around June 15, 2024.

**2024-2025 Returning Students:**

- The 24-25 Priority Deadline was March 15, 2024 (late materials will be accepted without penalty)
- Submit required items listed on the “Documents & Messages” list as soon as possible.
- If no documents are listed, please [Contact Us](#) if you plan to apply for financial aid.
- After you submit documents, allow at least 3-5 business days for your portal to update.
- Returning student financial aid offers for 24-25 will be available in mid-June 2024.

**Important FAFSA Information:**

- If you experience any technical issues when completing the FAFSA, please [Contact Us](#) for assistance.
- After you submit the FAFSA form, [review the status of your FAFSA](#).
- Some students and their FAFSA contributors may need to log back onto the FAFSA to make corrections.
- Read more about [How to Correct or Update Your FAFSA](#).
- See our [FAFSA Guidance page](#) for more information.

**Domestic Students Applying for Federal Student Aid Only:**

- The [FAFSA](#) can be submitted any time during, or in the months preceding, the 24-25 academic year.
- Loans for 24-25 will be processed beginning in late June 2024.

**Residents of NY State:**

- Complete the NYS Tuition Assistance Program (TAP) application.

**Returning International Students:**

- Your initial application filed prior to enrolling will be used to renew 24-25 Colgate Grant.

**2024/2025**

- **Returning student financial aid notices are being emailed continually to those who submitted all aid application requirements.**
- **Newly enrolling students will be given access to view their Financial Aid Summary around June 15th.**
- **All aid applicants should check “Documents & Messages” regularly for confirmation of receipt of aid application requirements.**
- **Read [Financial Aid Policies](#) for important information on eligibility, disbursements, and renewal criteria.**
- **Parents/guardians do not have direct access to this portal.** Please keep your family informed of the status of your financial aid application!

Questions? [Contact Us](#)  
Email: [faid@colgate.edu](mailto:faid@colgate.edu)  
Phone: 315-228-7431  
Hours: M-F, 10am-12pm and 1pm-4:30pm  
Web: <https://www.colgate.edu/financialaid>

The College Board. PowerFAIDS® Net Partner Version 29.3.0.99

Click on the appropriate Consent to Release Form and complete the fields that are required.



### Supplemental Forms

Only complete forms that are applicable to you. Once submitted, the Financial Aid Office will process the information you provided. If you have questions, or to amend a form after it was submitted, contact the [Office of Financial Aid](#).

Your Supplemental Forms			
Application	Application Description	Application Status	Status Date
<a href="#">Consent to Release Financial Aid Information</a>	Student's written authorization to disclose financial aid information to third parties (e.g. parents/guardians)		
<a href="#">Consent to Release Aid Status to Colgate Depts.</a>	Student's written authorization to disclose financial aid information to Colgate University Departments		
<a href="#">Consent to Release Aid Status to Outside Agency</a>	Student's written authorization to disclose financial aid information to an outside agency		
<a href="#">Federal Direct Student Loan Request Form</a>	Complete this form to borrow a Federal Direct Loan		
<a href="#">Outside Resource #1 Form</a>	Form for reporting outside resource (e.g. scholarships, tuition benefits, etc.)		

Below is an example of one of the “Consent to Release” forms. When finished, save and submit the form (use the “Save and Submit” button at the bottom of the form). The “Consent to Release” information will be saved under the student’s financial aid record for duration of their enrollment, unless the student requests changes in writing.



### **Consent to Release Financial Aid Information - Award Year 2024/2025**

Access to a student’s records by any third party, including parents/guardians, is legally [restricted by FERPA](#) unless the student gives written permission or an exception to FERPA applies. Unless otherwise stated, once a student is enrolled, the Financial Aid Office will only respond to written or verbal requests by a person other than you, the student, with general information that is not specific to you.

This form is optional. Only complete it if you authorize the Financial Aid Office at Colgate University to discuss or otherwise disclose information related to your federal, state, institutional, or other financial aid awards to the individuals you list (e.g., parents/guardians).

This consent to release information will remain in effect until you revoke privileges in writing. To amend your answers on this form after submission, contact the [Financial Aid Office](#).

All fields marked with an asterisk are required.

#### **Authorized Individuals**

Confirm which individuals Financial Aid is authorized to speak or otherwise disclose information to.

1. First and Last Name and relationship of Authorized Person 1 (First Name Last Name, Ex: Parent)

2. First and Last Name and relationship of Authorized Person 2 (First Name Last Name, Ex: Guardian)

3. First and Last Name and relationship of Authorized Person 3 (First Name Last Name, Ex: Noncustodial Parent)

4. First and Last Name and relationship of Authorized Person 4 (First Name Last Name, Ex: Step-parent)