

Max A. Shacknai COVE Course Development Grant Program

Academic Year 2024-25

The Max A. Shacknai Center for Outreach, Volunteerism, and Education (COVE) Course Development Grant Program aims to provide faculty with the resources to offer students opportunities to apply their classroom learning to support or enhance the work of local, regional, or international agencies that exist to effect positive change in their home community. The program provides a one-time stipend of \$4,000 to support course development, as well as funds to support a 1-2 week direct service assignment domestically or internationally. Additionally, the awardee will participate in a series of workshops with others who are developing courses with a community-based component. This “community of practice” will study and discuss the pedagogy of and best practices in community engaged learning, such as partner development, assessment, risk management, etc.

Funding for the direct service assignment is limited to \$10,000 for a domestic project and \$20,000 for an international assignment. The course could be a new course, a redesign of an existing course, or an existing course that has included service-learning projects and received course development funding in previous semesters.

Please Note: A successful application will pertain to the subsequent academic year (2024-2025). If you are seeking support from the COVE for publicly engaged scholarship, teaching, or learning mid-year (i.e. next semester), please [contact](#) us, as we have limited discretionary funds for projects or support during the current academic year.

Because funding is limited, the COVE evaluates requests with the following goals in mind:

- Encouraging Service-Learning across a wide variety of disciplines
- Ensuring equal access to Service-Learning opportunities
- Addressing a significant, community-identified need
- Preparing students for service by orienting them to the social issue and the context in which they will work
- Incorporating structured reflection activities
- Planning accounts for safety and cost-efficiency

Proposals are judged on the goals and requirements outlined in this proposal. Please see below the following program requirements.

- Course will be taught at least 2 times over the next 4 years.
- COVE, Off-Campus Study, and Risk Management will vet travel logistics and budget.
- The direct service assignment should include a substantive outcome for the community organization with which the group works.
- The course (re)design should be substantive and incorporate service-learning pedagogy.

Proposals are due to the COVE by November 10, 2023. Please contact [Jeremy Wattles](#), Max A. Shacknai COVE director, with proposal submissions and any questions.

Service-Learning Program Proposal

Your Name: _____

Academic Department: _____

Course Name: _____

Course Number: _____

Course Term (Fall 2024 or Spring 2025): _____

Intended Travel Dates: _____

Intended Travel Location: _____

Intended Community Partner Organization (including organization's website):

Approximate number of service hours students will contribute to the community organization:

Please respond to the following questions. Each response should be approximately 250 words.

1. Describe the primary course content, including how the course introduces students to problems, theories, and skills that address a specific set of community goals and objectives.
2. Describe the service component, including a description of the type of work in which the students will engage and the type of interaction the students will have with the community organization with which they will be working.
3. Describe how the course allows students to critically analyze theories, structures and assumptions in the context of their service experience.
4. Provide a short personal narrative describing your experience with service-learning and your approach to this course methodology.

All applications require the signature of a department or program chair and the division director.

By Friday, November 10, 2023, send an electronic copy of the proposal to Jeremy Wattles at the COVE.