

## 2024 Biweekly Payroll Deadlines

Check #	Pay Date	Pay Period Begin	Pay Period End	Employee Change Info to HR	Employee Web Time Entry Completed by Noon Supervisor Approval by 4pm
1	01/12/24	12/25/23	01/07/24	12/18/2023	01/08/24
2	01/26/24	01/08/24	01/21/24	1/3/2024	01/22/24
3	02/09/24	01/22/24	02/04/24	1/15/2024	02/05/24
4	02/23/24	02/05/24	02/18/24	1/29/2024	02/19/24
5	03/08/24	02/19/24	03/03/24	2/12/2024	03/04/24
6	03/22/24	03/04/24	03/17/24	2/26/2024	03/18/24
7	04/05/24	03/18/24	03/31/24	3/11/2024	04/01/24
8	04/19/24	04/01/24	04/14/24	3/25/2024	04/15/24
9	05/03/24	04/15/24	04/28/24	4/8/2024	04/29/24
10	05/17/24	04/29/24	05/12/24	4/22/2024	05/13/24
*** 11 ***	05/31/24	05/13/24	05/26/24	5/6/2024	*** 05/24/24 *** Early deadline to accommodate Memorial Day Holiday
12	06/14/24	05/27/24	06/09/24	5/20/2024	06/10/24
13	06/28/24	06/10/24	06/23/24	6/3/2024	06/24/24
14	07/12/24	06/24/24	07/07/24	6/17/2024	07/08/24
15	07/26/24	07/08/24	07/21/24	7/1/2024	07/22/24
16	08/09/24	07/22/24	08/04/24	7/15/2024	08/05/24
17	08/23/24	08/05/24	08/18/24	7/29/2024	08/19/24
*** 18 ***	09/06/24	08/19/24	09/01/24	8/12/2024	*** 08/30/24 *** Early Deadline to accommodate Labor Day Holiday
19	09/20/24	09/02/24	09/15/24	8/26/2024	09/16/24
20	10/04/24	09/16/24	09/29/24	9/9/2024	09/30/24
21	10/18/24	09/30/24	10/13/24	9/23/2024	10/14/24
22	11/01/24	10/14/24	10/27/24	10/7/2024	10/28/24
23	11/15/24	10/28/24	11/10/24	10/21/2024	11/11/24
*** 24 ***	11/27/24	11/11/24	11/24/24	11/4/2024	***11/21/24*** Early Deadline to accommodate Thanksgiving Holiday
*** 25 ***	12/13/24	11/25/24	12/08/24	11/18/2024	*** To Be Determined *** Early Deadline ***
*** 26 ***	TBD	12/09/24	12/22/24	12/2/2024	*** To Be Determined *** Early Deadline ***

*Dates may be subject to change due to unforeseen circumstances*