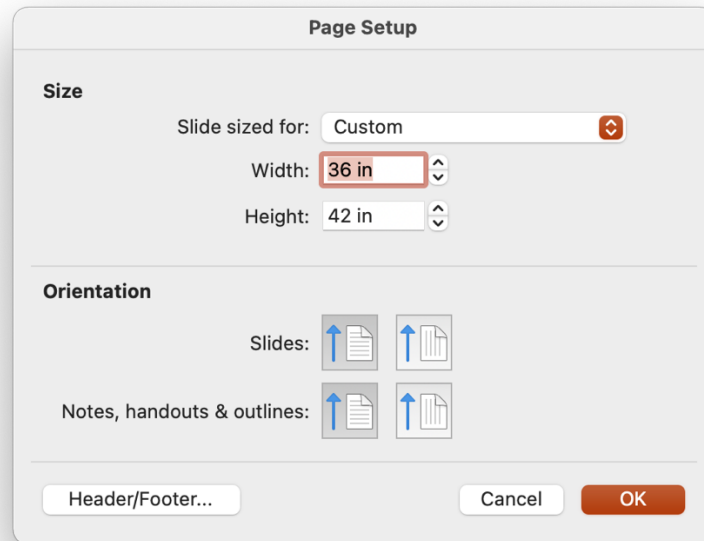
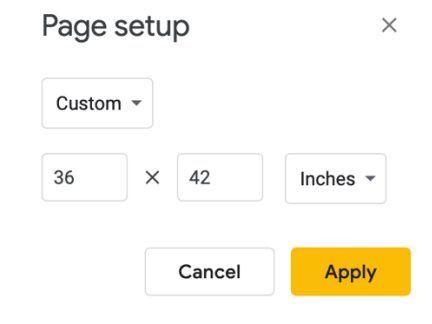


Setting the Poster's Size

When creating your poster, be sure to set its size correctly as 36"x42". In PowerPoint, go to File > Page Setup, which brings up this dialog box. Set the slide size to Custom, then change the width & height values as shown.



If you are using Google Slides, similarly, go to the File menu (the one underneath your poster's name, not the one in the regular menu bar), and select Page Setup. This will display the dialog below, where, again, you can select Custom and then set the width and height as shown.



This will ensure that your poster is the right size and shape while you are creating it.

Exporting the Poster as a PDF

Once you have finished making the poster, if you are using Google Slides, simply go to the File menu and select Download > PDF Document.

If you are using PowerPoint, select Print under the File menu, which will bring up the dialog below. Click on the PDF dropdown at the bottom and select Save as PDF.

