**Approval Form: Senior Joint Appointment**

Faculty holding joint appointments are expected to devote an agreed-upon portion of their teaching load (normally one-third) to courses that count toward program requirements. This commitment is to be agreed upon before the appointment begins and should be indicated below with appropriate signatures. The completed form will be collected by the Director of the Division of University Studies for submission to the DAC (for first-time appointments) or the Dean of the Faculty (for appointment renewals).[[1]](#footnote-1)

Name of Faculty Member:

Program:  Home Department(s):

Term of appointment:  initial 3-year term  3-year renewal  5-year renewal  7-year renewal

Year term to end:

Three-year teaching schedule (all courses):

Year 1 Schedule:

Year 2 Schedule:

Year 3 Schedule:

For 5- and 7-year renewals only, describe briefly how you expect to meet the teaching commitment for the full length of your term:

List any projected leaves and/or administrative load release (if known) during the three-year appointment:

Signatures (date):

Faculty member: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

University Studies Program Director: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

University Studies Division Director: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Home Department Chair: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Home Division Director: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Home Joint Department Chair (where applicable): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Home Joint Division Director (where applicable): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Associate professors holding joint appointments who contemplate standing for promotion to full professor should consider, at least a year ahead of time, who might serve as members of the program evaluation committee for the purposes of this review.

   *DAC Approved February 2007, with revisions May 2007, March 2010, and April 2012* [↑](#footnote-ref-1)